The Norwegian State Educational Loan Fund
www.lanekassen.no/english

Lånekassen

To Whom It May Concern

DOCUMENTATION OF ACADEMIC PROGRESS AND TUITION FEES

We write to you as representatives for the Norwegian State Educational Loan Fund (Lånekassen). The Loan Fund is a government-based institution whose main purpose is funding Norwegian students at home and abroad.

We are addressing you to inform you about an important change in our procedures: From the academic year 2008-2009 all Norwegian students abroad must submit documentation of academic progress and tuition fees in order to be eligible for further financial support from the Loan Fund. The students must submit new documentation every year.

We have created a form for this purpose, and it is intended that the educational institutions fill in the information needed about academic progress and tuition fees. The form can be printed out in English, French, Italian, Spanish and German from the web page www.lanekassen.no/documentation. If you prefer to write your own statement, it is important that they contain exactly the same information as in the form.

Students in Norway are submitted to a rather strict control of academic progress, since the Norwegian educational institutions report their academic results directly to us. In the past, we have also monitored the students abroad and their academic progress and paid tuition fees, but only at certain "checkpoints" and not necessarily every year during their academic programs.

However, all students abroad are being checked at the end of their educational programs, and this control has unfortunately revealed some irregularities among the students.

All students who receive financial support from us have a legal obligation to give us correct information, and to inform us whenever a change in earlier given information occurs. Historically, the Norwegian system of financial support to students has been largely based on a principle of trust between the students and the Loan Fund. Due to the irregularities mentioned above, we have to introduce strict controls of all students, starting from the academic year 2008-2009.

We would very much appreciate your assistance in this matter, especially towards the students, by issuing the necessary academic transcripts and confirmations of tuition fees, and by filling in the form mentioned above. Please do not hesitate to contact us at postmottak@lanekassen.no if you have any inquiries about this new procedure.

For further information, please consult www.lanekassen.no/documentation.

Yours faithfully,

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